COLLEGES OF EDUCATION SYSTEMS

USER MANUAL

CONTENTS

- Login User
- Admitted Applicants
- Search Admitted Applicant
- Registration

TO ACCESS THE IOE SYSTEMS

- Type the site address in the address bar
- Address : https://adminioe.ucc.edu.gh
- Type User Name and Password
- Click on Submit

LOGIN INTERFACE

TO SELECT ACTIVITY

- Click on College Menu
- Select the Activity of Interest
- Eg. Admitted Applicants / Search Admitted Applicant / Registration

CASIS

Colleges of Affiliation Student Management Information System|1.0.1

- Admitted Applicants
- Enrolled Students
- Search Admitted Applicant
- Mounted Electives
- Registration

DISPLAY ADMITTED STUDENTS

CASIS   College Menu ▾   🔒 Logged in as (oademang) OBED ADEMANG ▾

Admitted Applicants List

#	Admission #	Last Name	First Name	Middle Name	College	Aggregate	Status
1	1826366	AALAANGMEN	EMMACULATE		OLA	25	Enrolled
2	1815891	ABAKAH	ROSEMOND	ESI	OLA	16	Enrolled
3	1844814	ABAKAH	JENNIFER	ASAMOAH	OLA	25	Enrolled
4	1839452	ABBAN	VIDA		OLA	22	Enrolled
5	1809403	ABBEW-MENSAH	GEORGIA		OLA	16	Enrolled
6	1804058	ABEKA	COMFORT		OLA	22	Enrolled
7	1834858	ABENDAW	YUSSIF	HAWA	OLA	25	Enrolled
8	1820983	ABERIBOTA	RITA		OLA	19	Enrolled
9	1823602	ABOAGYE	DORCAS		OLA	27	Enrolled
10	1819003	ABOTSI	JUDITH		OLA	20	Admitted
11	1818397	ABOTSIVIA	PRECIOUS	ELORM	OLA	14	Enrolled
12	1824790	ABU	BARBARA		OLA	21	Admitted
13	1851681	ABUBAKAR	SALAMATU		OLA	25	Enrolled
14	1852389	ABUBAKARI	SALIMA	HAJIA	OLA	28	Admitted
15	1834785	ABUNKUNYI	DINAH		OLA	22	Enrolled
16	1847674	ABUNKUNYI	DINAH		OLA	22	Admitted
17	1806235	ABUU	RABIATU		OLA	25	Enrolled

DISPLAY ENROLLED STUDENTS

College Student List

#	Admission #	Registration #	Last Name	First Name	Middle Name	College	Programme
1	1826366	OLCE/ECE/18/0001	AALAANGMEN	EMMACULATE		OLA	B. ED. (EARLY CHILDHOOD EDUCATION)
2	1809403	OLCE/ECE/18/0002	ABBEW-MENSAH	GEORGIA		OLA	B. ED. (EARLY CHILDHOOD EDUCATION)
3	1825879	OLCE/ECE/18/0003	ACQUAH	EFFUA	SAAKOBA	OLA	B. ED. (EARLY CHILDHOOD EDUCATION)
4	1815891	OLCE/JHS/18/0001	ABAKAH	ROSEMOND	ESI	OLA	B. ED. (J.H.S EDUCATION)
5	1823574	OLCE/JHS/18/0002	NYAnde	JOSEPHINE	YAA	OLA	B. ED. (J.H.S EDUCATION)
6	1804058	OLCE/JHS/18/0003	ABEKA	COMFORT		OLA	B. ED. (J.H.S EDUCATION)
7	1844814	OLCE/PRI/18/0001	ABAKAH	JENNIFER	ASAMOAH	OLA	B. ED. (PRIMARY EDUCATION)
8	1823602	OLCE/PRI/18/0002	ABOAGYE	DORCAS		OLA	B. ED. (PRIMARY EDUCATION)
9	1821975	OLCE/PRI/18/0003	ACHEAMPOMAA	HELINA	APPIAH	OLA	B. ED. (PRIMARY EDUCATION)

DISPLAY MOUNTED ELECTIVES

» Select program and click find electives

TO SEARCH APPLICANT

- Enter Applicant Admission Number
- Click on Search

TO GENERATE REGISTRATION NUMBER

- Select Search Applicant
- Enter Applicant Admission Number
- Press the Enter key
- Select the fields of Interest eg.programme if necessary
- Click on Update Records
- Click on Generate Registration Number

Admission Number:

Enter Admission Number

Search Applicant

Admission Status	Admitted
Admission Number	1852389
Admitted Programme	
Title	MS.
First Name	SALIMA
Middle Name	HAJIA
Last Name	ABUBAKARI
Gender	F
Programme	-- Select Programme -- ▾
Cellphone	0545769585
College	OLA COLLEGE OF EDUCATION - CAPE COAST
Email	SALIMAHAJIA40@GMAIL.COM
	UPDATE RECORDS Generate Registration Number

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TO REGISTER COURSES

- Click on Registration
- Enter the Registration Number
- Click on GET COURSES
- Select Elective
- Click on Update Records
- Click Here to Register Compulsory Courses
- Check Credit Hours per Course
- Check Total Credit Hours
- Click on Print Registration Form on the top left corner

Registration No. [   ]   GET COURSES

NAME:	NANCY ACHEAMPONG (L100)
REGNO:	OLCE/JHS/18/0010
PROG / MAJOR:	BACHELOR OF EDUCATION (JUNIOR HIGH SCHOOL EDUCATION) / SOCIAL STUDIES & ENGLISH LITERACY
ELECTIVES:	-- SELECT ELECTIVE -- ⇕ UPDATE ELECTIVE

COURSE REGISTRATION

#	Course Code	Course Title	Credits
1	EBS101	ALGEBRA I	3
2	EBS103	GENERAL BIOLOGY	3
3	EBS105	CHILD AND ADOLESCENT DEVELOPMENT AND LEARNING	2
4	EBS107	COMPUTER LITERACY	3
5	EBS108	LANGUAGE AND LINGUISTICS	3
6	EBS118	INFORMATION LITERACY SKILLS	1
7	EBS121	LITERATURE IN ENGLISH - STUDIES IN AFRICAN POETRY	3
8	EBS125	PRINCIPLES AND PRACTICE OF EDUCATION	2
9	EBS126	INTRODUCTION TO SOCIAL STUDIES	3

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		NAME:	NANCY ACHEAMPONG (L100)
		REGNO:	OLCE/JHS/18/0010
		PROG / MAJOR:	BACHELOR OF EDUCATION (JUNIOR HIGH SCHOOL EDUCATION) / SOCIAL STUDIES & ENGLISH LITERACY
		ELECTIVES:	-- SELECT ELECTIVE -- ⬍ **UPDATE ELECTIVE**

COURSE REGISTRATION

#	Course Code	Course Title	Credits
1	EBS101	ALGEBRA I	3
2	EBS103	GENERAL BIOLOGY	3
3	EBS105	CHILD AND ADOLESCENT DEVELOPMENT AND LEARNING	2
4	EBS107	COMPUTER LITERACY	3
5	EBS108	LANGUAGE AND LINGUISTICS	3
6	EBS118	INFORMATION LITERACY SKILLS	1
7	EBS121	LITERATURE IN ENGLISH - STUDIES IN AFRICAN POETRY	3
8	EBS125	PRINCIPLES AND PRACTICE OF EDUCATION	2
9	EBS126	INTRODUCTION TO SOCIAL STUDIES	3
10	EBS191	FIELD EXPERIENCE I	3
		TOTAL	**26**

Click here to Register Compulsory Courses

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NAME: NANCY ACHEAMPONG (L100)

REGNO: OLCE/JHS/18/0010

PROG / MAJOR: BACHELOR OF EDUCATION (JUNIOR HIGH SCHOOL EDUCATION) / SOCIAL STUDIES & ENGLISH LITERACY

COURSE REGISTRATION

#	Course Code	Course Title	Credits	Action
1	EBS101	ALGEBRA I	3	Picked
2	EBS103	GENERAL BIOLOGY	3	Picked
3	EBS105	CHILD AND ADOLESCENT DEVELOPMENT AND LEARNING	2	Picked
4	EBS107	COMPUTER LITERACY	3	Picked
5	EBS108	LANGUAGE AND LINGUISTICS	3	Picked
6	EBS118	INFORMATION LITERACY SKILLS	1	Picked
7	EBS121	LITERATURE IN ENGLISH - STUDIES IN AFRICAN POETRY	3	Picked
8	EBS125	PRINCIPLES AND PRACTICE OF EDUCATION	2	Picked
9	EBS126	INTRODUCTION TO SOCIAL STUDIES	3	Picked
10	EBS191	FIELD EXPERIENCE I	3	Picked
			TOTAL	**26**

Click here to Print Registration Form

PRINT OUT FORM

Print Registration Form

photo

[?]

UNIVERSITY OF CAPE COAST

OLA COLLEGE OF EDUCATION - CAPE COAST
ONLINE REGISTRATION FORM

NAME	ACHEAMPONG, NANCY
REG. NUMBER	OLCE/JHS/18/0010
LEVEL	100
PROGRAMME	BACHELOR OF EDUCATION (JUNIOR HIGH SCHOOL EDUCATION)
MAJOR	SOCIAL STUDIES & ENGLISH LITERACY

COURSES REGISTERED FOR 2018/2019 FIRST SEMESTER

	CODE	TITLE	CREDITS
1	EBS101	ALGEBRA I	3
2	EBS105	CHILD AND ADOLESCENT DEVELOPMENT AND LEARNING	2
3	EBS107	COMPUTER LITERACY	3
4	EBS191	FIELD EXPERIENCE I	3
5	EBS103	GENERAL BIOLOGY	3
6	EBS118	INFORMATION LITERACY SKILLS	1
7	EBS126	INTRODUCTION TO SOCIAL STUDIES	3
8	EBS108	LANGUAGE AND LINGUISTICS	3
9	EBS121	LITERATURE IN ENGLISH - STUDIES IN AFRICAN POETRY	3
10	EBS125	PRINCIPLES AND PRACTICE OF EDUCATION	2
		TOTAL	**26**

Vice Principal's Signature   **Student's Signature**

TO CHANGE PASSWORD

» Enter New Password

» Enter the same New Password in the Confirm Password field

» Click Change Password

Logged in as (aowusu) ANDREWS OWUSU ▼

Change Password

Log Out

Change Password

New Password	
Confirm Password	
	CHANGE PASSWORD

LOGOUT

- To keep your account secured from malicious usage, make sure you LOGOUT after you are done with all the activities that you need to perform